

**MINUTES OF MEETING
WILLOWS
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Willows Community Development District held a Regular Meeting on October 4, 2019 at 10:00 a.m., at the office of ZNS Engineering, 201 5th Ave., Dr. E, Bradenton, Florida 34208.

Present at the meeting were:

Les Basnight (via telephone)	Chair
Rhett Johnson	Vice Chair
Clifton Fischer	Assistant Secretary
Charles Conoley	Assistant Secretary
Paul Cheeks	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Tucker Mackie (via telephone)	District Counsel
Keith Malcuit	Criteria Development

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:41 a.m. Supervisors Cheeks, Conoley, Johnson and Fischer were present, in person. Supervisor Basnight was attending via telephone.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Consideration of Disclosure of Public
Financing and Maintenance of
Improvements to Real Property**

Ms. Mackie presented the Disclosure of Public Financing and Maintenance of Improvements to Real Property and stated the Disclosure would be entered into the public record.

On MOTION by Mr. Conoley and seconded by Mr. Johnson, with all in favor, the Disclosure of Public Financing and Maintenance of Improvements to Real Property, was approved.

FOURTH ORDER OF BUSINESS

Discussion: Updated Provisions of District's Rules of Procedure

Ms. Cerbone stated the same Board Members sit on the Brookstone, Evergreen, Willows and Willow Hammock CDDs and District Counsel discussed this at the Brookstone CDD meeting, held earlier today. This item was deferred until the November meeting.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of August 31, 2019

2:35 Ms. Cerbone presented the Unaudited Financial Statements as of August 31, 2019

On MOTION by Mr. Fischer and seconded by Mr. Conoley, with all in favor, the Unaudited Financial Statements as of August 31, 2019, were accepted.

SIXTH ORDER OF BUSINESS

Approval of August 2, 2019 Public Hearings and Regular Meeting Minutes

Ms. Cerbone presented the August 2, 2019 Public Hearings and Regular Meeting Minutes.

On MOTION by Mr. Fischer and seconded by Mr. Johnson, with all in favor, the August 2, 2019 Public Hearings and Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

There being no report, the next item followed.

B. District Engineer: *ZNS Engineering, L.C.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: November 1, 2019 at 10:00 a.m.**

The next meeting will be held on November 1, 2019 at 10:00 a.m.

- **QUORUM CHECK**

All Supervisors confirmed their attendance at the November 1, 2019 meeting.

EIGHTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

NINTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

TENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Fischer and seconded by Mr. Conoley, with all in favor, the meeting adjourned at 10:45 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair